

JAN 10 2017

**BY-LAWS OF POLICIES OF THE KENMORE-TOWN OF TONAWANDA  
UNION FREE SCHOOL DISTRICT FOR GIFTS AND DONATIONS**

SUPERINTENDENT'S OFFICE

*The school district shall accept no gift or donation involving a commitment by the school district of an operational expense without approval of the Superintendent or designee as designated by the Board of Education.*

Board of Education Policy #5230; Education Law Sections 1709(12), 1709(12a); General Municipal Law 805-a(1)

Before accepting a gift or donation to a school district building, please fill out the information requested below and route as noted on the lower portion of this form.

1. Name of school accepting gift: Hoover Middle School
2. Person accepting gift: Carmelina Persico
3. Donor's Name: Niagara Awards  
Donor's Address: 2937 Delaware Ave
4. Purpose for the gift or donation: To help school.
5. Description of gift or donation: Signs
6. Model number or serial number, if any: X
7. Estimate of installation expense, if any (ie., transportation, service, etc.):  
\_\_\_\_\_
8. Estimate of annual operational cost, if discernible: X
9. Location in building: Main Floor

In accordance with section 170(f)(8) of the Internal Revenue Code the following statement is necessary for your tax filing purposes.

Since no goods or services were provided in return for your gift, the fair market value is deductible as provided by the Internal Revenue Code. It is your responsibility to estimate the value of this donation.

You estimate that value to be \$159.

**Approved:**

SEND COMPLETE PACKET TO SUPERINTENDENT'S OFFICE

\_\_\_\_\_  
Superintendent of Schools or designee

\_\_\_\_\_  
Date

**Upon acceptance, distribute:**

Original:  
Copies to:

Superintendent  
District Clerk  
Treasurer  
Originating School/Office

*Assistant Principal*  
Gretchen Cercone  
2010-2012

④ plate sets  
for pictures  
in front  
hallway

*Assistant Principal*  
Kami Halgash  
2012-2015

Black Brass/  
gold  
2x4

*Principal*  
Christian Cornwell  
2007-2010

*Principal*  
Carmelina Persico  
2010-Present



Hoover Middle School

# ATTENDANCE OFFICE

*actual  
size*

Hoover Middle School

# MAIN OFFICE

*hall signs*

*4x12*

*plastic*

*signs*

*w/holder*

Hoover Middle School

**NURSE**

*actual  
size*

**HEALTH OFFICE**

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Hoover Middle School

**COUNSELING  
CENTER**

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3x4 1/2

**Hoover Middle School  
Main Visitor Entrance**

Please Press Button and wait  
for further instructions

**YOU MUST REPORT TO  
MAIN OFFICE TO SIGN IN**

*Take a left at first hallway and  
Main Office is on the left hand side*

Thank You

plastic  
sign  
outside  
@ intercom